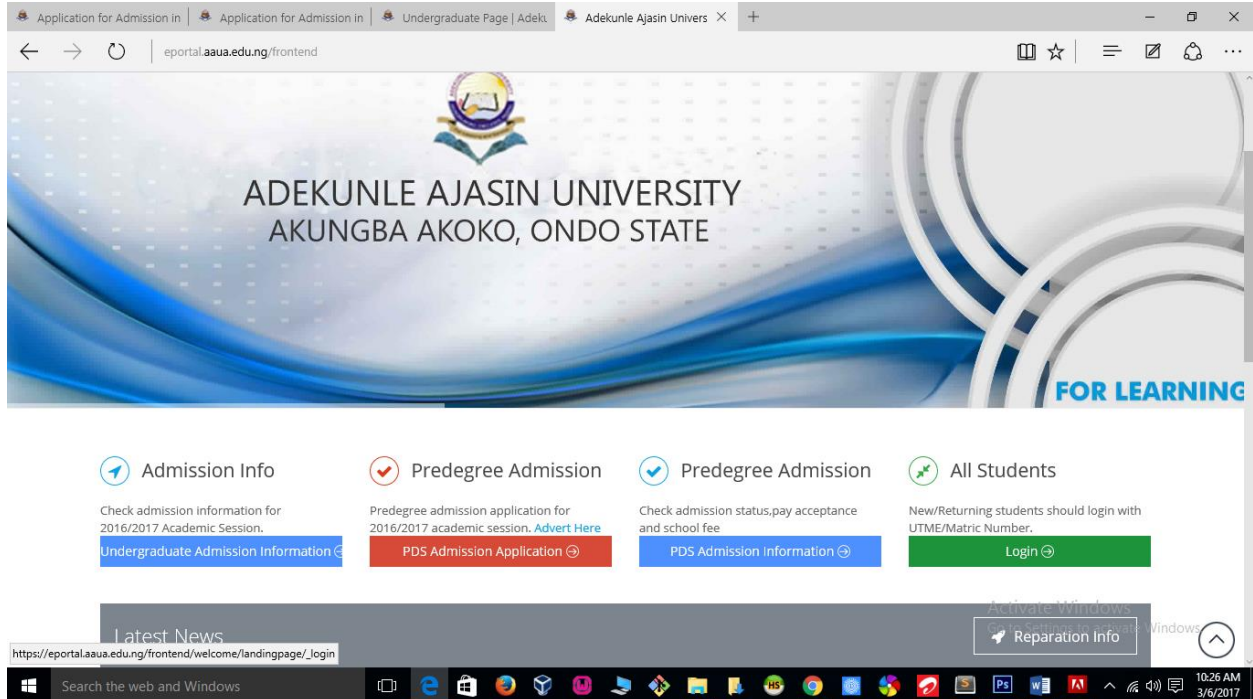


PROCEDURE FOR ACCOUNT CREATION

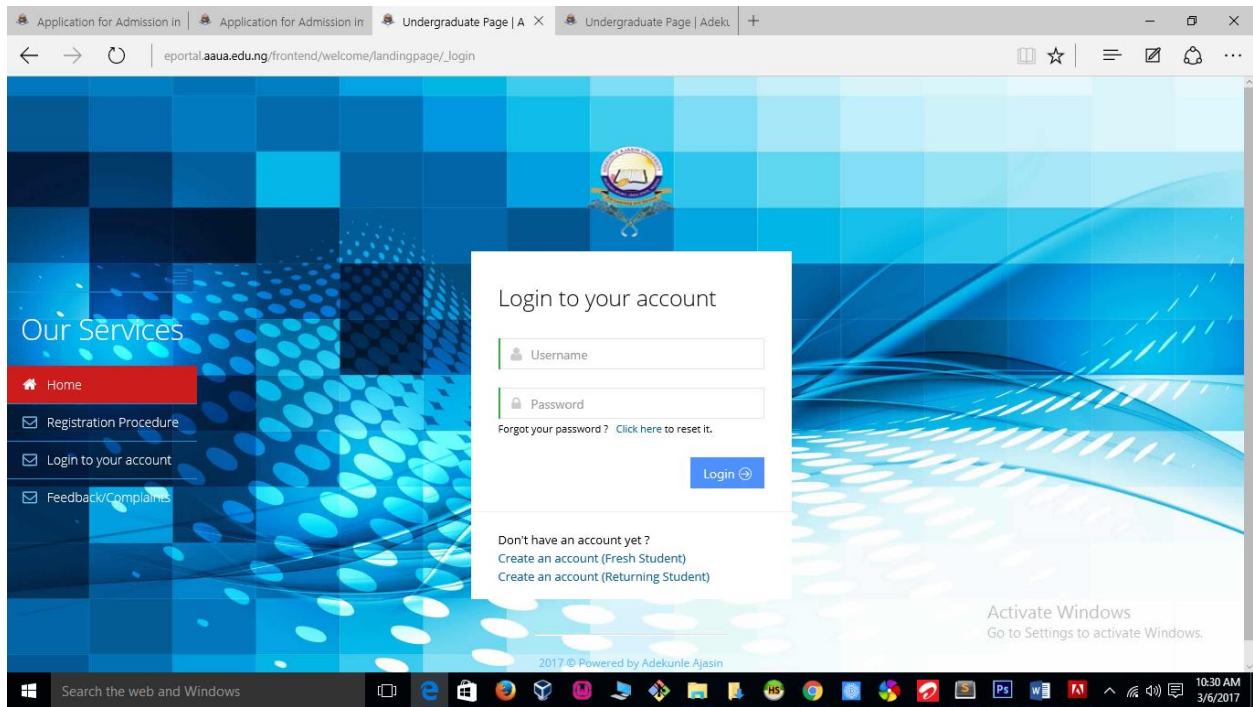
(1)STEP ONE:

LOGIN TO eportal.aaua.edu.ng

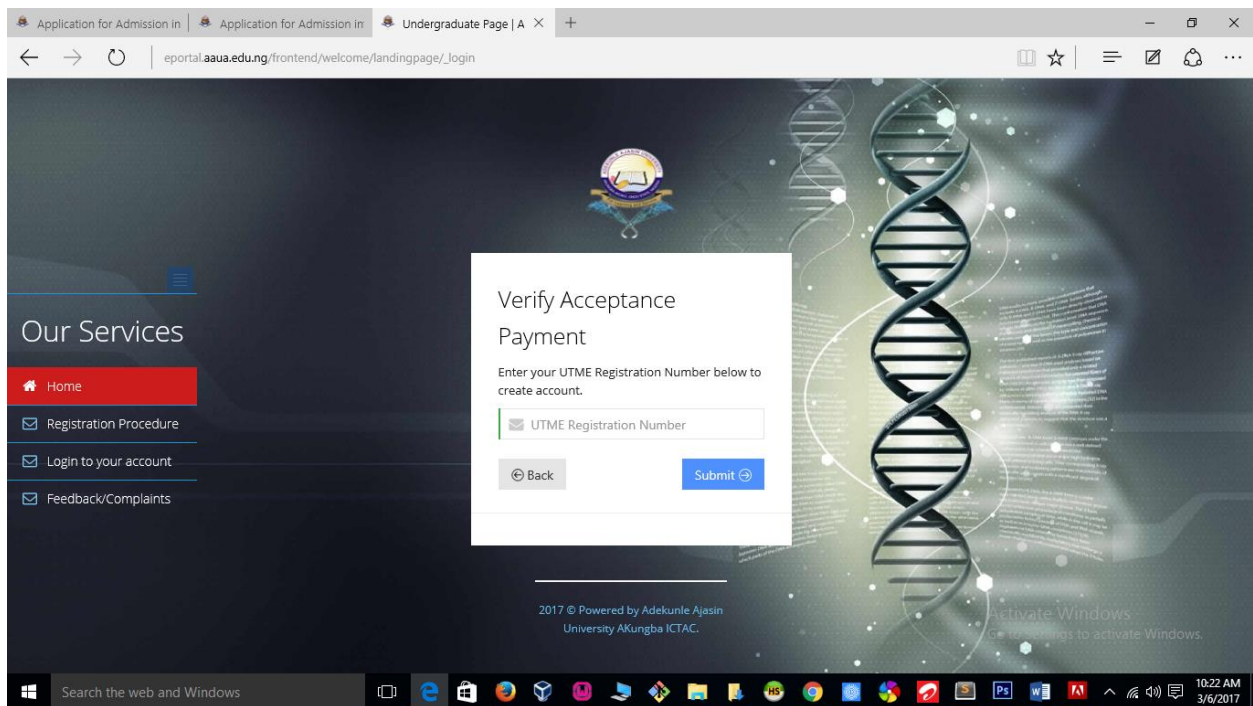
(2) STEP 2:CLICK ON LOGIN ON eportal.aaua.edu.ng



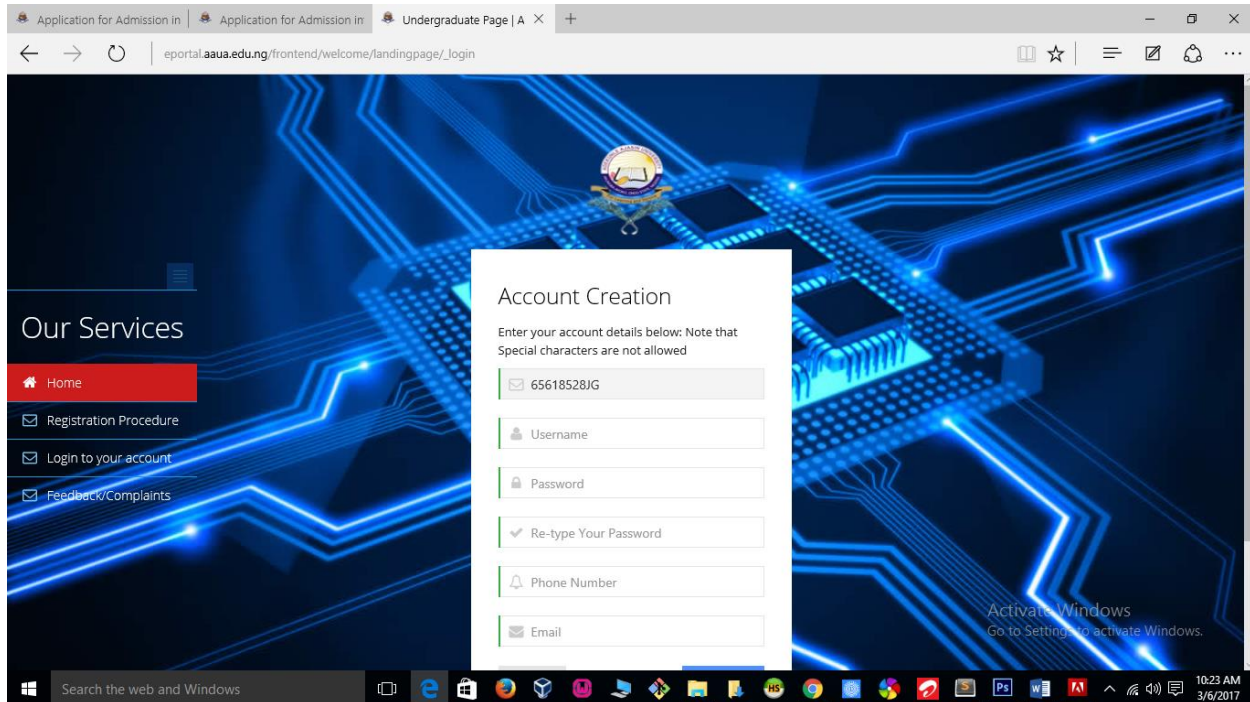
(3) STEP3: CLICK ON CREATE ACCOUNT FOR FRESH STUDENT



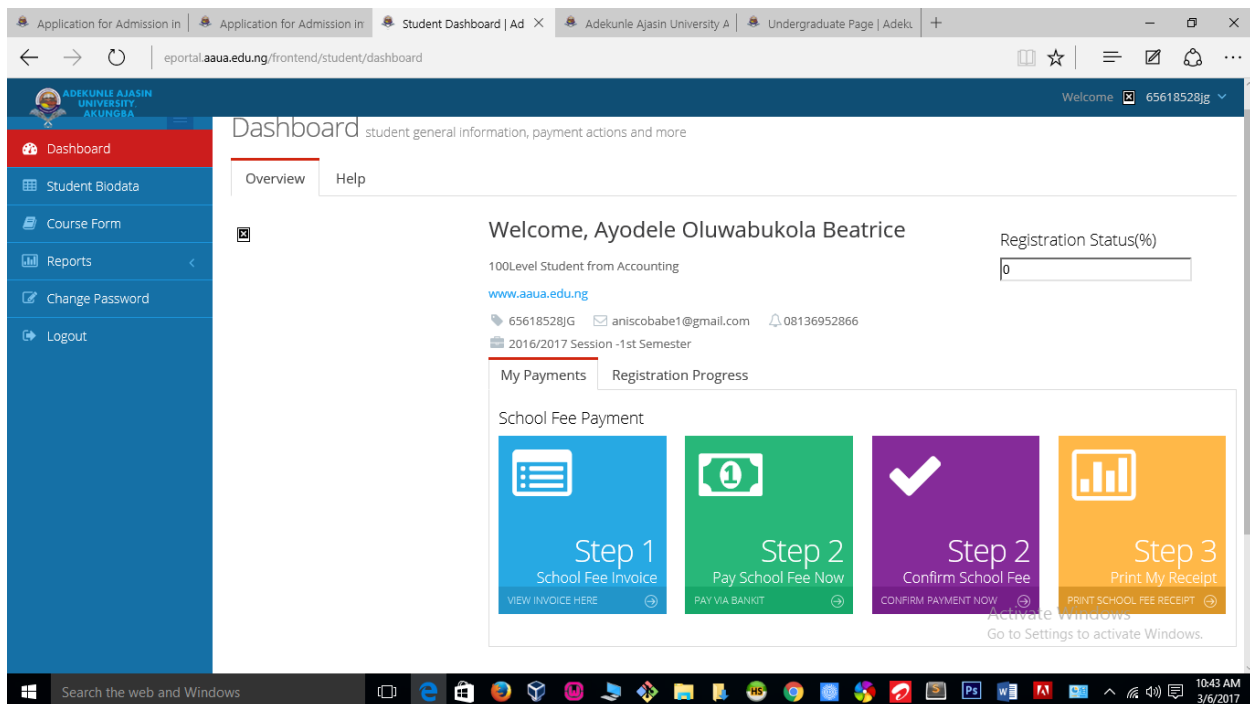
(4) VERIFY YOUR ACCEPTANCE FEE PAYMENT



5 CREATION OF ACCOUNT



6. LOGIN AND UPLOAD YOUR DOCUMENTS (FOR AUTOMATIC ONLINE SCREENING)



(7)SUCCESSFUL STUDENTS SHOULD PROCEED FOR PAYMENT OF SCHOOL FEES. (PAYMENT CAN EITHER BE THROUGH BANKIT OR PAY OUTLET (BANK ETRANZACT)

(8)PAYMENTS THROUGH BANKIT NEED NO CONFIRMATION OF PAYMENT BUT PAYMENT THROUGH BANK OUTLET REQUIRES CONFIRMATION.

TO CONFIRM PAYMENT THROUGH BANK OUTLET:

(a)LOGIN TO: eportal.aaua.edu.ng

(b)CLICK ON: login and click on CONFIRM PAYMENT

(9)IF PAYMENT IS SUCCESSFUL

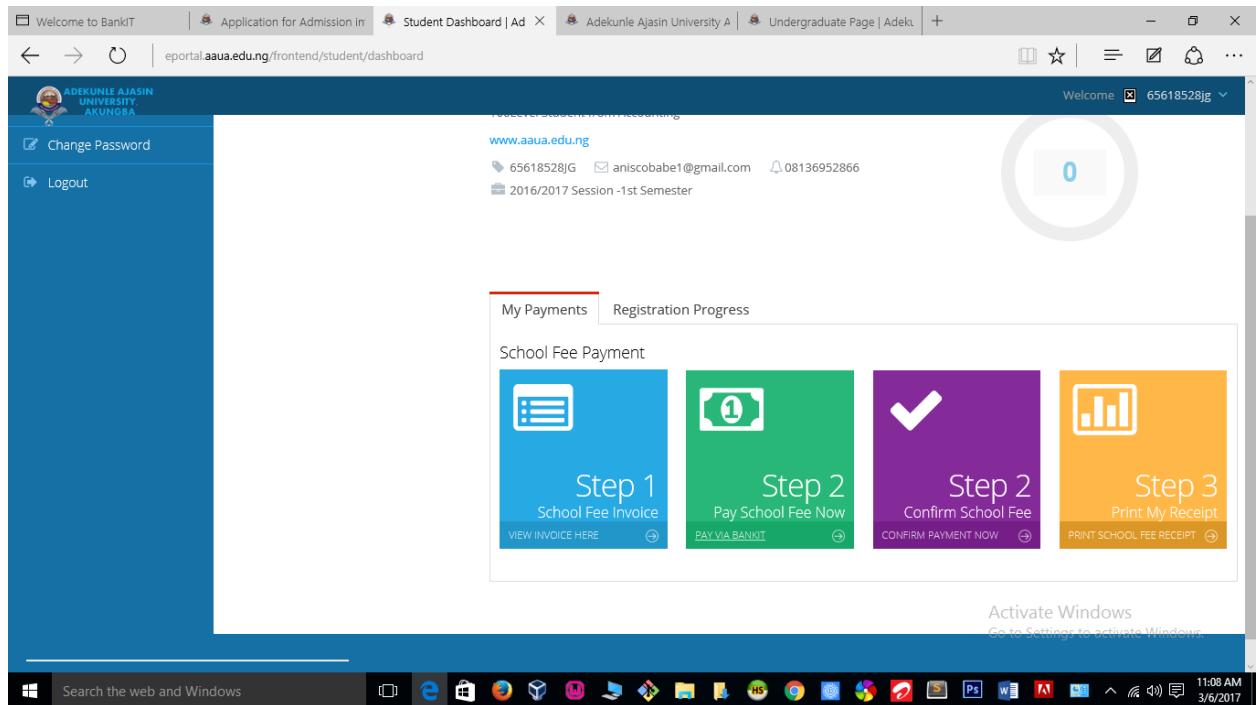
LOGIN TO YOUR PORTAL DASHBOARD AND CLICK ON

(a)SCHOOL FEES RECEIPT TO PRINT YOUR PAYMENT DETAIL

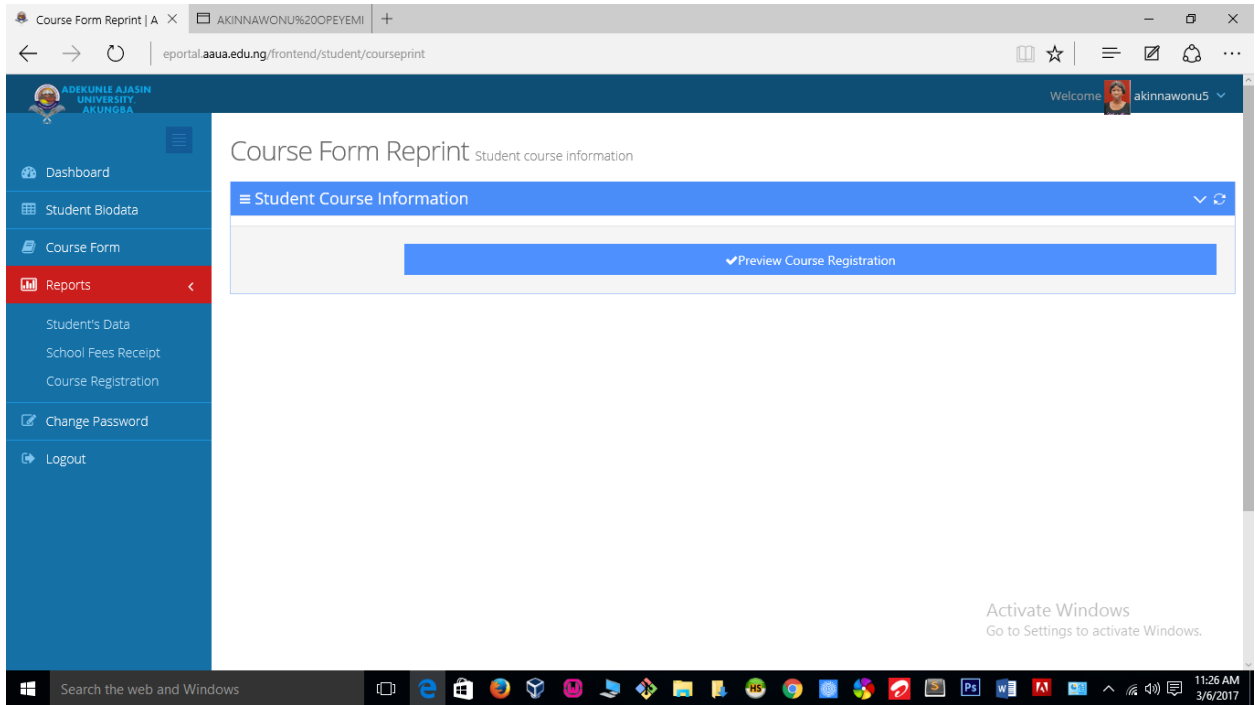
(b)COURSE REGISTRATION TO REGISTER YOUR COURSES

PROCEDURE FOR RETURNING STUDENTS

- (1) LOGIN TO YOUR ACCOUNT(PROVIDING YOUR USERNAME AND PASSWORD)
- (2) CLICK ON STUDENT DATA TO CONFIRM YOUR PAYMENT SETUP



- (3) RETURNING STUDENTS SHOULD PROCEED FOR PAYMENT OF SCHOOL FEES. (PAYMENT CAN EITHER BE THROUGH BANKIT OR PAY OUTLET (BANK ETRANZACT))
- (4) PAYMENTS THROUGH BANKIT NEED NO CONFIRMATION OF PAYMENT BUT PAYMENTS THROUGH BANK OUTLET REQUIRE CONFIRMATION.
- (5) TO CONFIRM PAYMENT THROUGH BANK OUTLET:
 - (a) LOGIN TO: eportal.aaua.edu.ng
 - (b) CLICK ON: login and click on CONFIRM PAYMENT
- (6) IF PAYMENT IS SUCCESSFUL LOGIN TO YOUR PORTAL DASHBOARD AND CLICK ON
 - (a) SCHOOL FEES RECEIPT TO PRINT YOUR PAYMENT DETAIL
 - (b) COURSE REGISTRATION TO REGISTER YOUR COURSES



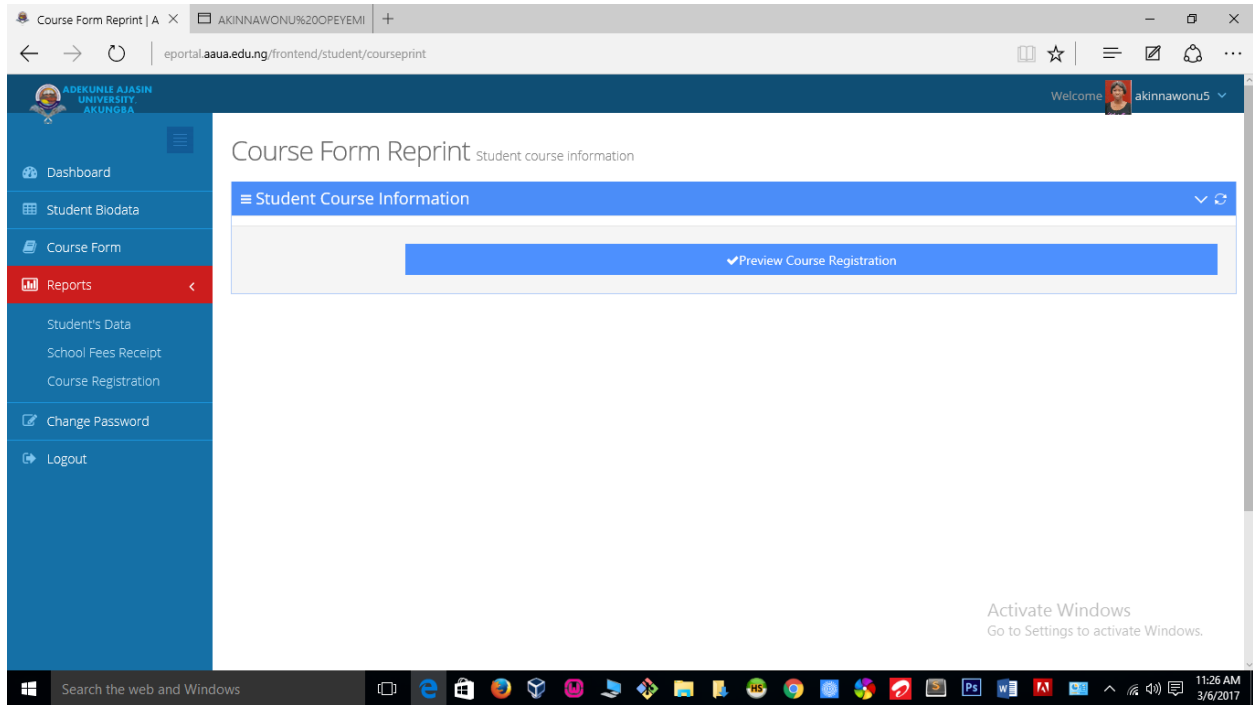
FOR ENQUIRIES PLEASE CONTACT ICTAC

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